

ASHOVER PARISH COUNCIL

Minutes of the Ordinary Parish Council Meeting held in The Sports Pavilion, Ashover
Tuesday 18 OCTOBER 2022 at 7.00 pm

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PRESENT

Councillors E Willmot (Chairman), R Fidler (Vice-Chairman), J Cook, S Dronfield,
Mrs R Early, C Miller
Parish and District Councillor W Armitage
S. Atkinson (Parish Clerk)
Members of the Public – 3

108/22 Apologies for absence

Apologies for absence were received from Councillors N Early and Mrs L Hunter-Bott and from DCC Councillor B Lewis.

109/22 Variation of Order of Business

There was no variation in the order of business.

110/22 Declaration of Members Interests and Requests for Dispensation

Interests were declared and relevant forms completed and dispensations confirmed as follows:

- District/Parish Councillor W Armitage – Planning (dispensation granted to May 2023)
- Cllr C Miller – Parish Hall Representation (dispensation granted to May 2023)

111/22 Recording and Filming of Council and Committee Meetings

Members of the Public and Councillors were reminded that:-

The right to record, film and to broadcast meetings of the council, committees and subcommittees is established following the Local Government Audit and Accountability Act 2014. This is in addition to the rights of the press and public to attend such meetings. Meetings or parts of meetings from which the press and public are excluded may not be filmed or recorded. Members of the public are permitted to film or record meetings to which they are permitted access, in a non-disruptive manner.

112/22 Public Speaking

Members of the public spoke on planning application 22/00738/FLH.

District Cllr W Armitage reported on planning, Derbyshire Association of Local Councils issues and proposed parking for Dovecotes.

The Chairman gave an overview of correspondence received regarding the Ashover Light Railway.

Six crimes were reported for 11 July 2022 and 9 crimes were reported for August 2022.

113/22 Exclusion of Public

Items taken in exclusion related to employees.

114/22 Minutes

The Parish Council September meeting had been held a week later than usual, due to the mourning period for Her Majesty The Queen. The Minutes of the Ordinary Parish Council Meeting held 27 September 2022 were put forward for approval. It was proposed and seconded that the Minutes be approved as a correct record.

Resolution: That the Minutes of the Ordinary Parish Council Meetings held 27 September 2022 are approved as a correct record.

115/22 Planning

Application Number: 22/00905/FL

Proposal: Extension to existing agricultural/equestrian storage building

Address: Land to the North and East of Greenfield House Farm Hungerhill Lane Stonedge

Applicant: Mr S Helliwell

Case officer: Emily Cartwright

No Comments

Application Number: 22/00940/FLH

Proposal: Proposed single storey rear extension

Address: Rattle Grange Crompton Lane Ashover Chesterfield

Applicant: Mr Kapranos

Case officer: Asbury Planning

No Comments

Application Number: 22/00941/FL

Proposal: Agricultural building extension to cover feed area and manure store

Address: Field At Grid Reference 431769 363945 Wirestone Lane Matlock Moor Ashover

Applicant: **Mr J Parsons**
Case officer: **Emily Cartwright**
No Comments

Application Number: 22/00967/FL

Proposal: Application to remove condition 3 (agricultural occupancy) of planning permission 13/00895/OL to allow use as a holiday let

Address: Highfield House Farm Darley Road Stonedge Ashover

Applicant: **Mr Matthew Prince**

Case officer: **Asbury Planning**

Comments: Ashover Parish Neighbourhood Plan supports business initiatives (Policy AP7). However, Ashover Parish Council requests that the requirements under Local Plan Policy LC7 should be complied with in the first instance.

Application Number: 22/00800/FL

Proposal: Erection of building to house two biomass boilers and associated plant, back up LPG boiler, laundry and linen store, and staff welfare facilities with associated subterranean woodchip hopper and hardstanding area. (Private drainage System)

Address: Peak Edge Hotel Darley Road Stonedge Ashover

Applicant: **Mr S Perez**

Case officer: **Alice Lockett**

No Comments

Application Number: 22/00836/LDC

Proposal: Application for a Lawful Development Certificate for existing B8 Use (Storage and Distribution)

Address: Four Winds Farm Holestone Gate Road Holestone Moor Ashover

Applicant: **Miss Fiona Whitlock**

Case officer: **Asbury Planning**

No Comments

Application Number: 22/00875/LDC

Proposal: Application for a Lawful Development Certificate for proposed raising of roof height to create first floor and construction of side and rear extension with Juliette balcony

Address: Hay Holme The Hay Ashover Hay Ashover

Applicant: **Mr Gavin O'nians**

Case Officer: **Alice Lockett**

No Comments

Application Number: 22/00795/FLH

Proposal: Two-storey extension to rear of dwelling. Resubmission of 21/01363/FLH (Amended Plans)

Address: Blackberry Cottage Hay Lane Milltown Ashover

Applicant: **Mr P Rogers**

Case officer: **Curtis Rouse**

No Comments

Application Number: 22/00751/FL

Proposal: Retrospective planning application for temporary use of two mobile homes sited on raised decking

Address: Uppertown Farm Cullumbell Lane Uppertown Ashover

Applicant: **Laura Holmes**

Case officer: **Alice Lockett**

Comments: Ashover Parish Council objects to the application, as the mobile homes affect a public right of way and it is requested that the Derbyshire County Council Rights of Way Officer is consulted.

Application Number: 22/00738/FLH

Proposal: Single story side extension (affecting setting of a listed building)

Address: Wheatcroft Cottage Hockley Lane Ashover Chesterfield

Applicant: **Mr Andrew Ramshaw**

Case officer: **Curtis Rouse**

Comments: Ashover Parish Neighbourhood Plan does not support the application as it is outside the Settlement Development Limit. Members considered that the application did not conform to Local Plan Policy LC5.

Application Number: 22/00731/FL

Proposal: Change of Use of Former Stone Cutting Shed to a Dwelling (C3), (including internal and external alterations) plus Erection of an Entrance Porch (Private drainage system) (Amended Plans)

Address: Quarry House Knabhall Lane Tansley Matlock

Applicant: Glyn and Helen Roberts and Johnson

Case officer: Asbury Planning

No Comments

116/22 Health & Safety

An issue had been identified concerning the Defibrillator cabinets and that they could not be opened during a power cut. A grant application had been submitted to the Ashover Community Medical Centre Ltd. (ACMC Ltd.) for replacement cabinets.

Resolution: That action taken in applying for a grant to the ACMC Ltd. is confirmed and that 6 Defibrillator cabinets are purchased to replace the existing cabinets.

117/22 Parish Maintenance

Rights of Way – Copy correspondence, addressed to Derbyshire County Council (DCC), had been circulated to Members regarding rights of way issues.

Cemetery – The Conifer hedge adjacent Footpath 51 had become overgrown and a quotation had been sought from Shed Grounds Maintenance Ltd. as an extension to the existing contract (Financial Regulations 11.1.a).iv).

Resolution:

- (i) That DCC is requested to follow-up the issues raised in relation to Rights of Way 62, 150, 156, 113 and 108.**
- (ii) That the quotation from Shed Grounds Maintenance in the sum of £1,613.64 for cutting back the conifer hedge in the cemetery, is accepted and that an application for closure of the adjacent footpath 51 is made to Derbyshire County Council for the duration of the work.**

118/22 Public Meeting 23/09/2022

The Public Meeting was held to allow members of the public to have their say on the safety of the A632 and the water quality in the River Amber in Ashover Parish and had been attended by over 63 people. The Minutes from the meeting had been circulated to Members. Following the Public Meeting, Lee Rowley MP had confirmed action he would take on the issues.

Resolution:

- (i) That the Public Meeting Minutes are forwarded to Representatives with a request to provide timescales and action to be taken.**
- (ii) That the Public Meeting Minutes are published on the Parish Council's website, News, Facebook and in the Newsletter (no.3).**
- (iii) That the A632/River Amber issues are kept on the agenda.**

119/22 Speed Indicator Devices

An application for an 'Object in the Highway' Licence would be submitted to Derbyshire County Council for 2no. devices to be sited at Kelstedge.

Noted.

120/22 Working Groups

Climate Change – Notes on the last meeting held 28/07/2022 had been circulated to Members. The area in the cemetery identified for wildflower planting, was a burial area and therefore would not be used; another location in the cemetery was put forward for consideration by the group.

Noted.

121/22 Parish Events

Christmas Event – The road closure had been applied for, lighting and sound confirmed, Brass Band and Choir booked and volunteers had come forward. A resident had kindly offered a tree, however, a 15-20ft. Christmas tree had been ordered (Minute 094/22).

May Day Event – Ashover Parochial Church Council put forward a request for £100.00 to cover half the road closure cost.

Coronation Event – Celebrations on 06/05/2023 were considered and the general format would be a Street Party on the car park from 4pm-6pm with Ashover Brass Band playing, an evening of music in the Parish Hall 7pm and fireworks at 10pm. The cost of the fireworks would be covered by donation to the Parish Council.

Resolution:

- (i) **That the kind offer of a tree for the Christmas Event would be declined as a tree had already been ordered, but that further discussion takes place for possible donations.**
- (ii) **That a sum of £100.00 is made to Ashover Parochial Church Council to cover half the cost of the May Day Road Closure (LG Act 1972 s144).**
- (iii) **That bookings and costs are confirmed for the Coronation Celebrations on 06/05/2023 for the Street Party, Brass Band, Parish Hall and Fireworks.**
- (iv) **That the donation for the cost of the Fireworks is acknowledged.**

122/22 Sports Pavilion and Car Park

The Parish Council's Solicitor had raised a query on the transfer document for trust land with the Parish Hall's Solicitor.

Noted.

123/22 Neighbourhood Plan Review

An invoice from the Consultant in the sum of £600.00 had been processed following submission of documents to the District Council (Minute 096/22). The costs were grant funded.

Noted.

124/22 Section 137

No applications had been received.

125/22 Training

Training opportunities were circulated.

Noted.

126/22 Council Vacancy

Following the resignation of Mrs Helen Boffy, the statutory notice had been displayed on the Parish Council website and on the Main Noticeboard in Ashover on Monday 17 October 2022.

Noted.

127/22 Clerk's Report

The Clerk's report including Derbyshire Association of Local Councils newsletter and the National Association of Local Councils 'Civility and Respect' Project, had been circulated to Members.

Noted.

128/22 Finance Working Group and Precept 2023/2024

The Minutes of the Finance Working Group Meeting held 04 October 2022 were put forward and it was proposed and seconded that the Minutes be approved as a correct record, subject to figures in recommendation FWG/07/22 being corrected. Recommendations were resolved.

Resolution:

- (i) That the Minutes of the Finance Working Group held 04 October 2022 are approved as a correct record subject to figures in Minute FWG/07/22 amended to read:-
Recommendation: That, having deliberated the budget for the Financial Year 2023/2024, an anticipated realistic income figure of £12,765.00 set against an anticipated expenditure figure of £90,325.00 plus earmarked reserves of £12,195.00, produced an annual Precept figure for 2023/2024 of £89,755.00.
- (ii) That the Interim Audit Report 2022/2023 undertaken by Auditing Solutions Ltd., with no matters arising, is received at the Parish Council Meeting 18.10.2022.
- (iii) That the following virements and code changes are made in the accounting system:-
 Rename codes 2302 and 2303 to Attendant/Monitor.
 £2500 from code 2301 Lengthman Wages to new code 2307 Attendant/Monitor Wages.
 £1600 from code 2301 Lengthman Wages to code 1163 Contingencies.
 £900 from code 1163 Contingencies to code 1402 Toilets Maintenance.
 £100 from code 1163 Contingencies to code 1510 Pavilion Hire from Hall.
 £2,000 from code 1163 Contingencies to code 1966 H & S Equipment Capital (SIDs).
 £700 from code 1163 Contingencies to code 2238 Shelter & Seat Maintenance.
- (iv) That, having deliberated the budget for the Financial Year 2023/2024, an anticipated realistic income figure of £12,765.00 set against an anticipated expenditure figure of £90,325.00 plus earmarked reserves of £12,183.00, produced an annual Precept figure for 2023/2024 of £89,755.00.
- (v) That a Precept figure of £89,755.00 for 2023/2024 is put out to public consultation on the website and main noticeboard.

(It was proposed and seconded that Ashover Parish Council Standing Order 3(x) be suspended [9.00pm] and the meeting continued.)

129/22 Interim Internal Audit Report 2022/2023

The report from Auditing Solutions Ltd. with no matters arising, had been considered by the Finance Working Group and circulated to all Members.

Resolution: That the Interim Internal Audit Report 2022/2023 with no matters arising is received.

130/22 Monthly Financial Report

A budget appraisal and report/reconciliation from the computerised accounts detailing account balances, cheques/transactions issued/authorised and cheques received and any outstanding receipts considered. The report was put forward for signature by the Chairman. Details of any cheques signed or for signature by authorised Councillors and BACS invoices were confirmed.

Resolution: That the Financial Reports for September 2022 is confirmed and signed by the Chairman and that any cheques/BACS authorised by designated signatories, are confirmed.

DATE	PAYEE	GOODS/SERVICE	TOTAL (£)
01/09/22	Aqua P&H Solutions	Repair leak in Public WCs	90.00
01/09/22	Thomas Orwin	MMW works on Rights of Way	675.00
01/09/22	GE Willmot	Jubilee Insurance	112.00
01/09/22	NEST	Pension Contributions	88.41
02/09/22	Viking direct	Archive boxes	48.01
02/09/22	Shed Grounds Maint. Ltd.	Cemetery Maintenance	525.00
06/09/22	Imperative Training Ltd.	Defib battery Kelstedge	256.80
06/09/22	Muktubs	Cemetery skip – green	150.00
06/09/22	Eon	WC electricity Apr21-Aug22	367.49
06/09/22	Eon	Outstanding Pavilion electricity	58.54
06/09/22	Water Plus	Allotments Water	54.74
07/09/22	Meters UK Ltd.	Floodlights zapper reset tool	133.80
12/09/22	Water Plus	Cemetery Water	29.56
13/09/22	Woolley Moor Nurseries	Floral displays summer 2022	960.00
13/09/22	Water Plus	Public WCs Water	14.99
14/09/22	Ashover Parish Hall CIO	Hire of Pavilion	37.83
21/09/22	NEDDC	Public WCs cleaning	950.54
21/09/22	Eon	Public WCs electricity	33.04
23/09/22	Information Commission	Data Protection subscription	35.00
27/09/22	Green Plan-It Ltd.	Secure Paper Destruction	78.00
30/09/22	Unity Trust Bank	Service Charge	18.00

131/22 Confidential

Resolution: In view of the confidential nature of the business about to be transacted (employee terms and conditions of employment) the press and public shall be excluded from the meeting in accordance with the Public Bodies(Admissions to Meetings) Act 1960, s1, in order to discuss the item.

132/22 Employee terms and conditions of employment

Resolution: That the Toilet Attendant/H & S Monitor is offered a permanent contract when the current fixed term contract ends 30/11/2022.

133/22 Clerk's Request

Resolution: That to mark 25 years' service, the Clerk is authorised to reserve a plot in Ashover Cemetery at the current parish fee.

The meeting closed at 9.13 pm